# ISP VCE Vocational Major Informed Consent Form

The Victorian Certificate of Education (VCE) Vocational Major (VM) is a program within the VCE which gives students greater choice to pursue their vocational and applied learning strengths and interests. Schools must engage with each international student holding a subclass 500 Student – Schools visa (Standard and Study Abroad students) and their parent/s or legal guardian/s before enrolling them in the VCE VM.

This form supports schools to engage with international students and their families to ensure they understand how the VCE VM may differ to the VCE, the possible impact on the student’s future study and Australian visa options and obtain informed consent.

## Notes about this form

* This form should be completed after reading the [ISP Vocational Education and Training (VET) Policy](https://www.study.vic.gov.au/Shared%20Documents/en/School_Toolkit/ISP_VET_Policy.docx).
* Schools must talk with the international student and their parent/s or legal guardian/s about the content of this form, using an interpreter, if necessary, to ensure the parent/s or legal guardian/s and student are providing informed consent before enrolling the student in the VCE VM. This includes discussing:
  + the student’s intended post-school pathway
  + that students will not receive an Australian Tertiary Admission Rank (ATAR), but could seek entry to higher education or VET courses where an ATAR is not required
  + that student visa holders are not able to do apprenticeships or traineeships (but may be able to do an equivalent VET or Technical and Further Education (TAFE) course), or full-time employment
  + that students can complete VET units as part of the VCE and the VCE VM.
* Please note when completing this form, a legal guardian is a person other than the parent/s who has legal authorisation to make decisions on behalf of the student, not a Department of Home Affairs (DHA)-approved relative or homestay provider.
* Schools should check that all sections of this form have been completed (typed, not handwritten) and signed before submitting it to the Department of Education’s (DE or the department) International Education Division (IED) at [isp.quality@education.vic.gov.au](mailto:isp.quality@education.vic.gov.au).
* DE (IED) will review the form and any other documentation provided and may contact the school, the student or the student’s family, if necessary.
* Schools **must** keep a copy of this completed form on the student’s file.

## School to complete this section

## Student details

Student first name: Click or tap here to enter text.

Student last name: Click or tap here to enter text.

Date of birth: Click or tap to enter a date.

ISP student ID number: Click or tap here to enter text.

Current year level: Choose an item.

School: Click or tap here to enter text.

School contact person and number: Click or tap here to enter text.

## Details of discussion between school and parents or legal guardian

Date of discussion: Click or tap to enter a date.

Present from the school: Click or tap here to enter text.

Name of parent/s or legal guardian/s consulted: Click or tap here to enter text.

Was an interpreter used?: Choose an item.

Please provide the name of the interpreter, if used: Click or tap here to enter text.

## School Questions

Have you explained to the student and their parent/s or legal guardian/s:

1. that students will not receive an ATAR from undertaking the VCE VM? Choose an item.
2. that students can complete VET units as part of the VCE and VCE VM? Choose an item.
3. any VET material fees payable by parent/s or legal guardian/s over the entirety of the studies, that is, the cost per annum? Choose an item.
4. that the international student is not enrolled in a VET course as part of these studies but in a VET subject/s as a component of the VCE VM? Choose an item.
5. that international students cannot gain a VET qualification for these studies, for example, a VET certificate, but they will receive a VCE VM only on successfully completing their studies? Choose an item.
6. where the VET studies are taking place, for example, on a Victorian government school site or at another site? Choose an item.
7. that the international student may participate in work-based training as part of their VET studies, and that the student will be under the supervision of a staff member from the work site but will not be supervised by a school staff member? Choose an item.
8. that student visa holders are not able to do apprenticeships or traineeships (but may be able to do an equivalent VET or Technical and Further Education (TAFE) course), or full-time employment in Australia? Choose an item.

## Student and their parent/s or legal guardian/s to complete this section

## Informed consent

### Student to complete:

|  |
| --- |
| In your own words, what do you expect your future study and work pathways to be after undertaking a VCE Vocational Major?  Click or tap here to enter text. |

I confirm that I understand that:

doing the VCE Vocational Major means I will not receive an Australian Tertiary Admission Rank (ATAR), but I can seek entry to higher education or VET courses that do not require an ATAR.

I can complete vocational education and training (VET) units as part of the VCE and VCE Vocational Major.

I cannot gain a VET qualification (VET certificate) for any VET subjects that I undertake, but I will receive the VCE Vocational Major if I successfully complete my studies.

student visa holders are not able to do apprenticeships or traineeships (but may be able to an equivalent VET or Technical and Further Education (TAFE) course) or full-time employment in Australia.

### Student’s signature

Name:

Signed:

Dated:

### Parent/s or legal guardian/s to complete:

I confirm that I understand that:

my child will not receive an ATAR but can seek entry to higher education or VET courses that do not require an ATAR.

students can complete VET units as part of the VCE and VCE Vocational Major.

I may incur additional costs related to my child participating in VET studies and the school has explained these costs to me.

my child cannot gain a VET qualification (VET certificate) for any VET subjects that they undertake, but they will receive a VCE VM on successful completion of their studies.

the VET studies may take place on a Victorian government school site or another site.

my child may participate in work-based training as part of their VET studies, and during the work-based training my child will be under the supervision of a staff member from the work site but will not be supervised by a school staff member.

student visa holders are not able to do apprenticeships or traineeships (but may be able to do an equivalent VET or TAFE course) or full-time employment in Australia.

by signing this form, I give informed consent for my child to enrol in the VCE Vocational Major.

### Parent/s or legal guardian/s signature

Name:

Signed:

Dated:

## Document maintenance

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